

[Recruitment Announcement]

AUDIT ASSISTANT FOR HCM OFFICE
(Work starting date: expected in early October 2020)

INTRODUCTION

Crowe Vietnam is full member in Vietnam of Crowe Global - World's No. 8, Asia Pacific's No.5. With young, dynamic and enthusiastic professionals, we are experienced and knowledgeable experts who possess reputed qualifications such as ACCA, CPA Aust., CPA VN, CTA VN. Crowe Vietnam is recognized as employer partner and authorized training employer of ACCA, ICAEW, CPA Australia and Chartered Accountants ANZ for high standards of staff training and development.

Further information can be found at www.crowe.vn or <https://www.facebook.com/crowevietnamcareers/>

Crowe Vietnam are looking for new employees for position Audit Assistant for HCM Office as follows:

1. JOB DESCRIPTION

- Performing work on a full-time basis;
- Providing help and support to senior professionals in audit engagements;
- Producing working papers as per instructions;
- Being in charge of basic audit section as per job allocation and assignments.

2. REQUIREMENTS

- University degree in Auditing/ Accounting/ Finance/ Banking;
- *Please be noted that the graduation certificate is NOT required*
- 22-23 years old;
- CPA Australia/ ACCA/ ACA/ CFAB (ICAEW) certificate graduates or partials are preferred;
- Characteristics to become a good auditor

3. BENEFITS

- International brand (ranking frequently in the top 10 global, top 5 in Asia Pacific);
- Recognized training employer of ACCA, ICAEW, CPA Australia and Chartered Accountants ANZ;
- Competitive remuneration (including salary, performance bonus, contribution bonus, overtime, per diem and other allowances...);
- Flexible working place policy when and where possible: working from home or anywhere;
- Company Culture: Nice, Open, Disciplinary, Professional;
- Working environment's features: Talent Recognition, English, Friendly, Dynamic, Young, Sportive;
- Intensive training and guidance (e-learning, direct training, on-job training)
- Opportunities to be sponsored for professional programs such as ACCA, CPA Australia, ICAEW, CIA, CMA...
- Available opportunities for career development with diversified industries/ departments/ offices/ positions/ projects
- Entertainment activities: daily relaxing time with snacks for free; music, karaoke & video games at the office; sport & outdoor activities; picnic & company trips...

4. APPLICATION GUIDE

Please fill in the Application form on our website no later than **<23:59 30 June 2020>**:

5. ESTIMATED TIMELINE

- 30 May, 6 June, 13 June and 20 June: Online Ability Test with a flexible schedule
(*Application will be treated on a first-come, first-served basis*)
- 21 June ~ 15 July: Interview & Offer Letter Signing;
- 16 July ~ 16 September: Training & Probation

***** Please be informed that:**

- *Hard copies sent by post is not recommended;*
- *Only shortlisted candidates will be contacted.*